



ADMINISTRATIVE REGULATION

AR 6173.1
Exhibit 1
APPROVED: 1-16-24

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EDUCATION FOR FOSTER YOUTH

Exhibit 1

DISTRICT EXPLANATION OF DECISION RELATED TO ELIGIBILITY, SCHOOL SELECTION, OR ENROLLMENT

Instructions: The following form provides notice and explanation to a student's parent/guardian/social worker/probation officer regarding the district's decision related to student eligibility, school selection, or enrollment.

Date: _____ Name of person completing form: _____

Title: _____ Phone number: _____

In accordance with the dispute, this notification is being provided to either (Education Code 48853.5):

Name of parent(s)/guardian(s): _____

Name of social worker/probation officer _____

School requested: _____

District's placement decision (name of school): _____

Action(s) proposed/refused by the district related to eligibility, school selection, or enrollment:



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The district's determination regarding eligibility, school selection, or enrollment was based upon the following evidence and for the following reasons:

Other options that the district considered, if any, included the following options which were rejected for the following reasons:

Factors relevant to the district's decision and information related to the eligibility or Best Interest Determination including the facts, witnesses, and evidence relied upon and their sources, if any:



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You have the right to appeal this decision to the district Superintendent. To do so, contact the district's foster youth liaison listed below within the next five (5) working days to request a Dispute Form. You may provide written or verbal documentation to support your position, and may also seek the assistance of social services, advocates, and/or service providers in the dispute process. The Superintendent or designee will review all the evidence and will notify you of his/her decision within five (5) working days.

If you are not satisfied with the Superintendent's decision, you may appeal to the San Joaquin County Office of Education. If you are not satisfied with the county office's decision, you may then appeal to the California Department of Education. The district's foster youth liaison can assist you with this appeal.

CONTACT INFORMATION:

District Liaison: The district liaison is one of the primary contacts between foster youth families and school or district staff. He/she is responsible for coordinating services to ensure that foster youth students enroll in school and have the opportunity to succeed academically, and mediates enrollment disputes as needed.

Name of district's foster youth liaison: Eloisa Millan, Student Social Services Case Manager

Address: Stockton Unified School District
Admissions & Family Services
Foster Youth Services
1800 South Sutter Street
Stockton, CA 95202
Phone number: (209) 933-7028 / (209) 933-7130 x 2614

County Liaison: If you appeal the district's decision to the county office of education, the district liaison shall forward all written documentation and related paperwork to the foster youth liaison at the county office of education. The county liaison will review the materials and determine the eligibility, school selection, or enrollment decision within five working days of receiving the materials. He/she will notify you of the decision.

Name of County Office of Education Foster Youth Liaison: Mark Yost, Director I
Address: 2707 Transworld Drive
Stockton, CA 95206
Phone number: (209) 468-5954



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State Coordinator: If you appeal the county office's decision to the California Department of Education, the county foster youth liaison shall forward all written documentation and related paperwork to the State Integrated Student Support and Programs Office. The state coordinator will review the district, county office, and parent/guardian information and will notify you of the decision within ten working days of receiving the materials.

State Office: California Department of Education
State Integrated Student Support and Programs Office

Address: 1430 N Street, Suite 6208
Sacramento, CA 95814

Phone number: (916) 319-0961
Fax number: Fax 916-319-0961
Email: FosterYouth@cde.ca.gov

RIGHTS:

Pending the final resolution of this dispute, including the period of all appeals, the student has the right to immediately enroll in the school requested and to participate fully in school activities at that school.



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DISPUTE FORM

Instructions: This form is to be completed by a parent/guardian or student when a dispute regarding enrollment has arisen. As an alternative to completing this form, the information on this form may be shared verbally with the district's liaison for homeless students.

Date submitted: _____

Student's name: _____

Name of person completing form: _____

Relation to student: _____

Address: _____

Phone number: _____

Name of school requested: _____

I wish to appeal the eligibility, school selection, or enrollment decision made by:

☐ District Liaison ☐ District Superintendent ☐ County Office of Education Liaison

Reason for the appeal: You may include an explanation to support your appeal in this space or provide your explanation verbally.

I have been provided with:

- ☐ Written explanation of the district's decision
- ☐ Contact information for the district's foster youth liaison
- ☐ Contact information for the county office of education's foster youth liaison
- ☐ Contact information for the state foster youth office

10/23